## Faculty180 – Affiliating an Activity with a Center or Institute

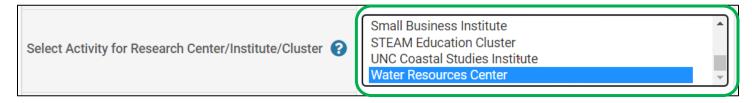
To affiliate an activity in Faculty180 with an ECU Center or Institute, your profile must first be affiliated with the Center/Institute by the Faculty180 administrator. Email <u>Faculty180@ecu.edu</u> to request the affiliation.

The following activity types in Faculty180 can be affiliated with a Center/Institute:

- Other Teaching Activities
- Scholarly Activities
- Other Grants/Contracts
- Professional Service
- Community Service
- Honors and Awards

When editing or adding a new activity in one of the above activity types, an activity classification will appear at the bottom of the screen labeled **Select Activity for Research Center/Institute/Cluster**.

Scroll through the list and select the appropriate Center/Institute.



Save the activity by clicking **Save and Go Back**.

Save Save and Add Another Save and Go Back Cancel