Directions

Complete the Annual Evaluation questions below.

Use the Annual Evaluation Calculator to calculate numerical scores, if needed. (Tip: Right click the Annual Evaluation Calculator link and open in a new window)

Evaluation Category - Teaching

Teaching *

Choose the appropriate qualitative rating.

- Poor (0 - 1.49)
- Fair (1.5 - 2.49)
- Good (2.5 - 3.49)
- Very Good (3.5 - 4.49)
- Outstanding (4.5 - 5.0)
- Not Applicable / Unable to Rate

Teaching Numerical Score *

Type the quantitative score that falls within the numeric range of the qualitative selection above. Use no more than 2 decimal places. Type 0 if this category does not apply or if you are unable to rate.

Teaching Relative Weight *

Enter the decimal value percentage of weight applied to teaching for this individual. All of the relative weights should total 1.0. Type 0 if this category does not apply.

Teaching Overall Numerical Total *

Multiply the numerical rating by the relative weight to get the teaching rating to two decimal places. Type 0 of this category does not apply.
### Comments on Teaching *

Enter here a brief narrative justification of the qualitative evaluation for teaching, including advising.

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### Evaluation Category - Scholarship

#### Scholarship *

Choose the appropriate qualitative rating.

- Poor (0 – 1.49)
- Fair (1.5 – 2.49)
- Good (2.5 – 3.49)
- Very Good (3.5 – 4.49)
- Outstanding (4.5 – 5.0)
- Not Applicable / Unable to Rate
Scholarship Numerical Score

Type the quantitative score that falls within the numeric range of the qualitative selection above. Use no more than 2 decimal places. Type 0 if this category does not apply or if you are unable to rate.

Scholarship Relative Weight

Enter the decimal value percentage of weight applied to teaching for this individual. All of the relative weights should total 1.0. Type 0 if this category does not apply.

Scholarship Overall Numerical Total

Multiply the numerical rating by the relative weight to get the teaching rating to two decimal places. Type 0 of this category does not apply.

Comments on Scholarship

Enter here a brief narrative justification of the qualitative evaluation for scholarship.
Evaluation Category - Service

**Service**

Choose the appropriate qualitative rating.

- Poor (0 – 1.49)
- Fair (1.5 – 2.49)
- Good (2.5 – 3.49)
- Very Good (3.5 – 4.49)
- Outstanding (4.5 – 5.0)
- Not Applicable / Unable to Rate

**Service Numerical Score**

Type the quantitative score that falls within the numeric range of the qualitative selection above. Use no more than 2 decimal places.
Type 0 if this category does not apply or if you are unable to rate.

**Service Relative Weight**

Enter the decimal value percentage of weight applied to teaching for this individual. All of the relative weights should total 1.0.
Type 0 if this category does not apply.

**Service Overall Numerical Total**

Multiply the numerical rating by the relative weight to get the teaching rating to two decimal places.
Type 0 of this category does not apply.
Comments on Service *

Enter here a brief narrative justification of the qualitative evaluation for service to the institution, the profession, and/or the community.

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Evaluation Category - Patient Care (If Applicable)

Patient Care (If Applicable)

Choose the appropriate qualitative rating.

- Poor (0 – 1.49)
- Fair (1.5 – 2.49)
- Good (2.5 – 3.49)
- Very Good (3.5 – 4.49)
- Outstanding (4.5 – 5.0)
- Not Applicable / Unable to Rate
**Patient Care Numerical Score (If Applicable)**

Type the quantitative score that falls within the numeric range of the qualitative selection above. Use no more than 2 decimal places. Type 0 if this category does not apply or if you are unable to rate.

**Patient Care Relative Weight (If Applicable)**

Enter the decimal value percentage of weight applied to teaching for this individual. All of the relative weights should total 1.0. Type 0 if this category does not apply.

**Patient Care Overall Numerical Total (If Applicable)**

Multiply the numerical rating by the relative weight to get the teaching rating to two decimal places. Type 0 of this category does not apply.

**Comments on Patient Care (If Applicable)**

Enter here a brief narrative justification of the qualitative evaluation for patient care.
**Evaluation Category - Other Duties (If Applicable)**

**Other Duties (If Applicable)**

Choose the appropriate qualitative rating.

- Poor (0 – 1.49)
- Fair (1.5 – 2.49)
- Good (2.5 – 3.49)
- Very Good (3.5 – 4.49)
- Outstanding (4.5 – 5.0)
- Not Applicable / Unable to Rate

**Other Duties Numerical Score (If Applicable)**

Type the quantitative score that falls within the numeric range of the qualitative selection above. Use no more than 2 decimal places.

Type 0 if this category does not apply or if you are unable to rate.

**Other Duties Relative Weight (If Applicable)**

Enter the decimal value percentage of weight applied to teaching for this individual. All of the relative weights should total 1.0.

Type 0 if this category does not apply.

**Other Duties Overall Numerical Total (If Applicable)**

Multiply the numerical rating by the relative weight to get the teaching rating to two decimal places.

Type 0 of this category does not apply.
Comments on Other Duties (If Applicable)

Enter here a brief narrative justification of the qualitative evaluation for administrative or other assigned duties.

Cumulative Total

Overall Numerical Total *

Add together the numerical totals for each evaluation category.
Number should not exceed 5.0

Overall Qualitative Score *

Choose the appropriate Overall Qualitative Rating

- Poor (0 – 1.49)
- Fair (1.5 – 2.49)
- Good (2.5 – 3.49)
- Very Good (3.5 – 4.49)
- Outstanding (4.5 – 5.0)
Performance of Duties

Professional Ethics *

This faculty member has performed his/her assigned responsibilities during this academic year in a manner consistent with East Carolina University's Statement of Professional Ethics (Faculty Manual: Part V, Section II) (http://www.ecu.edu/csad/fsonline/customcf/currentfacultymanual/part5section2.pdf).

☐ Yes
☐ No

If "No," please provide an explanation here:

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The faculty member has indicated they have met the distance education professional development requirement in the faculty manual. *

- Yes
- No
- Not Applicable

REMINDER

Please note, faculty are required to submit annual conflict of interest disclosures by June 30. Electronic disclosures are submitted using the COI Risk Manager system accessible via PiratePort or (https://ecu.ospreycompliance.com/coiriskmanager).